



**COMPETITION  
NUMBER:**

C17-18-O-3

**POSITION:**

Head Coach (Women's Volleyball)

**This is a volunteer position that is compensated by an honorarium.**

**DEPARTMENT:**

Student Services

**IMMEDIATE  
SUPERVISOR:**

Érika Pouliot

**WORK LOCATION:**

325 boul. de la Cité-des-Jeunes, Gatineau, Quebec, Canada, J8Y6T3

**TYPE OF HIRING:**

Casual Part-Time

**WORK SCHEDULE  
(HOURS PER  
WEEK):**

To be determined.

**ROLE SUMMARY :**

This person will form a key part of the Cégep Heritage College women's volleyball program and part of the entire athletic programming team reporting directly to the Student Life Manager and the Director of Student Services. The principal and customary work of this employee consists in directing the energies of Heritage student athletes and developing a dynamic training program. Furthermore, the head coach will be responsible for supervising and stewarding students during games to ensure representation that is in line with the directives of the college.

**DUTIES:**

Performing all coaching and program management duties consistent with the operation of a successful intercollegiate sport program, including:

- Student-athlete recruitment
- Team selection and adhering to compliance protocols
- Personnel management (Assistant coach, etc.)
- Deliver 4-8 hours of weekly practice
- Attend all games— tournament and/or season
- Program evaluation
- Establish an academic guidelines and follow up on their academics
- Have a positive image for the student athletes and proper representation of the college
- Steward athletes in athletic conduct and integrity
- Adhere to sport technical requirements of the RSEQ, i.e. technical meeting, coaches meeting, roster forms, etc.
- Follow the direction of the Director of Student Service regarding player specific issues.

**MINIMUM  
QUALIFICATIONS  
REQUIRED:**

- A minimum of 2 years Volleyball coaching experience with RSEQ, club, provincial, or national team programs
- Must hold a current First Aid/CPR certification
- A valid police reference check
- Must possess excellent English language skills (written and spoken)
- Must be able to work independently, as well as with associated College staff
- Must possess very good communication and interpersonal skills
- Strong organizational skills; discretion and tact are a must.

**ADDITIONAL  
QUALIFICATIONS:**

- Knowledge of the Quebec Cégep system would be considered an asset.
- Ability to communicate clearly in French would be considered an asset.
- NCCP certification, or other similar certifications would be considered an asset.

**Interested candidates should submit their résumé, along with appropriate documentation ONLINE on our college website in the career page at <http://www.cegep-heritage.qc.ca/manitou/>.**

Click on the job posting, then click on "**APPLY**". You will be able to create an account and upload your resume and cover letter.

**Please note that only online applications will be considered.**

N.B.: Candidates may be required to submit to selection tests. Only those candidates selected for an interview will be contacted.

**POSTING DATES:** From 2018-02-02 10:58 to 2018-02-15 16:00

***Cégep Heritage College applies an Equal Access program and encourages women, aboriginal people, members of visible and ethnic minorities and handicapped persons to apply.***